

National Commission for Nomadic Education
No 14, Yakubu Avenue, P.M.B 2343, Kaduna, Nigeria
Invitation for Pre-Qualification and Tender

Introduction

The National Commission for Nomadic Education Kaduna Wishes to pre-qualify competent, experienced and reputable Consultants under its 2015 Millennium Development Goals (MDGs) as below:

Millennium Development Goals (MDGs)

Consultancy on Interactive Radio Instruction (IRI) Project

- (1) Recording and production of seventeen (17) IRI lessons
- (2) Critiquing and Formative Evaluation of the seventeen (17) produced IRI Lessons.
- (3) Monitoring and Evaluation of IRI project implementation.

Pre-Qualification and Tender Requirements:

Application for per-qualification and tender should be accompanied with:

- (a) Evidence of valid certificate of registration with corporate Affairs Commission (for registered companies)
- (b) Valid/verifiable Tax Clearance Certificate for the last three years, i.e, 2012, 2013 and 2014.
- (c) Evidence of registration for Value Added Tax (VAT).
- (d) Company profile; verifiable documentary evidence of adequate human and materials resources to execute Consultancy services applied for.
- (e) Evidence of verifiable past experience in handling similar project.
- (f) Reference/guarantee from a reputable Bank giving verifiable evidence of financial capacity to execute project applied for.
- (g) Evidence of Registration with Financial Reporting Council (FRC) of Nigeria.
- (h) Evidence of payment of N20,000.00 non-refundable fee for (for tenders only).
- (i) Evidence(s) of compliance with the provision of pension Reform Act 2004.

Submission of Pre-Qualification and Tender Documents

All pre-qualification and tender documents (i.e. technical/terms of reference and finance bids) are to be neatly bound and placed in two separate sealed envelopes, clearly marked at the top with the title of the project, specifying the content of each envelope (whether Technical/Terms of Reference (TOR) and Financial Bid). Please ensure that the Company's functional telephone numbers should be written on the top left side of the envelopes.

The envelopes should be addressed to:

**The Executive Secretary
National Commission for Nomadic Education,
No. 14, Yakubu Avenue,
P.M.B, 2343, Kaduna.**

All envelopes should be dropped into a box located at the Procurement Unit of the Commission, Please ensure that you collect acknowledgment for envelopes deposited at the procurement Unit.

All pre-qualification and tender documents should reach the Commission **not later than 7thDecember 2015 by 4.00p.m. prompt.**

Please Note:

- (a) Late submission will be rejected.
- (b) The technical bids (Pre-qualification documents) shall be opened by 4.00 p.m. on the expiry of this Advert. All interested members of the public and contractors are hereby invited to attend.
- (c) The advertisement for "Pre-qualification and Tender" shall not be construed to be a commitment on the part of the Commission nor shall it entitle the tenderer to make any claim whatsoever and seek any indemnity from the Commission by virtue of such tenderer having responded to the advertisement
- (d) Prequalification bid must be very clear about the areas of proven competence and interest.

**Signed:
Secretary
Tenders Board**

National Commission for Nomadic Education